

**Cranbury Township Board of Education
Cranbury, New Jersey
Minutes
December 1, 2009**

I. CALLED TO ORDER at 7:15 PM.

A. Flag Salute

B. Roll Call

<u> X </u>	Jennifer Cooke	<u> X </u>	Nicole Pormilli
<u> X </u>	Kevin Fox	<u> X </u>	William Schraudenbach
<u> X </u>	Julie Hardaker	<u> X </u>	Lynne Schwarz
<u> X </u>	Wendi Patella	<u> X </u>	Evelyn Spann
	<u> X </u> Joan Weidner		

Also Present:

<u> X </u>	John J. Haney, Chief School Administrator
<u> X </u>	Joyce Picariello, Board Secretary/Business Administrator
<u> 0 </u>	Members of the Public

C. Opening Statement

STATEMENT TO BE READ BY PRESIDING OFFICER

Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Board Secretary as follows: On April 29, 2009, a notice was sent to The Home News Tribune, Cranbury Press, Trenton Times, Township Clerk, and posted in the Public Library.

II. APPROVAL OF MINUTES

Approved the Minutes of the Regular Meeting of November 17, 2009.

Moved by: Evelyn Spann Seconded by: Wendi Patella
Ayes: 8 Nays: 0 Abstentions: 1
Motion carried: X Motion rejected:

III. PRESENTATION(S) – The presentation by Dr. Judy Wilson, Superintendent of the Princeton Regional School District, Mr. Gary Snyder, Principal, and Angela Siso, Director of Guidance, to present an overview of Princeton High School was postponed and will be rescheduled on January 5, 2010.

IV. REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

A. Correspondence

To: John Haney
From: Senator Robert Menendez
Date: November 20, 2009
Re: Blue Ribbon Congratulations

B. Information/Report

Blue Ribbon Award

The Blue Ribbon Ceremony held on November 20th was a huge success with the presence of many dignitaries, including U.S. Representative Rush Holt; New Jersey Senator Bill Baroni; Assemblywoman Linda Greenstein; Deputy Commissioner of Education, Willa Spicer; Middlesex County Executive Superintendent, Dr. Patrick Piegari; Aba Kumi and Tracy Harrish from the Blue Ribbon committee; and Betsy Gilligan, representing Senator Robert Menendez. The video presentation, compiled by Tom Nichols, was enjoyed by all. Congratulations to the students and faculty for this accomplishment.

Variety Show – The Variety Show for grades 5-8 was a huge success. Many talented students played various instruments, danced, sang, and performed skits. What a gifted pool of students Cranbury School has! The students also enjoyed the faculty performances. It gave them an opportunity to see their teachers and administrators in different roles. Congratulations to Elizabeth Levine and the eighth graders for a delightful, entertaining evening. We look forward to the lower grade Variety Show scheduled for January 29, 2010.

Report Cards – On November 25, students in grades 3-8 received their report cards. The students have continued to work hard and to actively engage in learning.

C. Calendar

Tuesday	December 1	PTO Board Meeting, 1:00 PM Board of Education Meeting, 7:00 PM, Large Group Room
Wednesday	December 2	Play Tryouts, 4:15 PM, Music Room
Thursday	December 3	Play Callbacks
Friday	December 4	Play Callbacks Holiday Dance, Grades 6-8, 7:30-9:30 PM
Monday	December 7	End of Trimester 1, Grades 1 and 2
Wednesday	December 9	Winter Concert Rehearsal, Grades 7 and 8, 9:20 AM Cast Meeting, 4:00 PM
Thursday	December 10	Winter Concert, Grades 7 & 8, 7:00 PM, Auditorium
Monday	December 14	Report Cards distributed in Grades 1 & 2
Tuesday	December 15	Intervention and Referral Services Meeting Board of Education Meeting, 7:00 PM, Large Group Room
Wednesday	December 16	Winter Concert Rehearsal, Grades 4-6 and Percussion, 9:20 AM
Thursday	December 17	Winter Concert, Grades 4-6 and Percussion, 7:00 PM, Auditorium
Tuesday	December 22	Winter Concerts - Grades K-1, 9:20 AM; Gr. 2-3, 10:30 AM Art Show, Grades K-2
Wednesday	December 23	Holiday Parties, Gr. K-5, 11:30 AM, Gr. 6-8, 11:45 AM 12:30 PM Early Dismissal
Thursday	December 24	School and Offices Closed
Friday	December 25	School and Offices Closed
Monday	December 28	School Closed
Tuesday	December 29	School Closed Progress Reports Mailed - Grades 3-8
Wednesday	December 30	School Closed
Thursday	December 31	School Closed
Friday	January 1	School and Offices Closed

D. Fire Drills: November 16, 2009
November 24, 2009

V. REPORT OF THE BUSINESS ADMINISTRATOR

A. Correspondence – The Business Administrator distributed NJSBA’s 2009-10 identification cards.

B. Information/Report

VI. PUBLIC COMMENT – None at this time.

VII. FINANCE

A. Committee Report – No report at this time.

B. Next Meeting - December 7, 2009

C. Recommendation(s):

1. TRAVEL AND RELATED EXPENSE AND REIMBURSEMENT

As required, pursuant to N.J.S.A 18A:11-12 the Board of Education must approve in advance all travel expenditures by district employees and board members. It has been determined that the training and informational programs detailed below are directly related to and within the scope of the employees and board members responsibilities and duties. Approved reimbursement for attendance of the following:

Staff Name	Date	Event	Location	Registration	Mileage
Jeannine Lanphear	12/11/09	Integrating the TI-Nspire into Algebra I	MCC, Woodbridge	\$50.00	N/A
Marissa Levine	12/11/09	Integrating the TI-Nspire into Algebra I	MCC, Woodbridge	\$50.00	\$11.78
Linda Penney	12/11/09	Integrating the TI-Nspire into Algebra I	MCC, Woodbridge	\$50.00	N/A
Emily Vorp	12/11/09	Integrating the TI-Nspire into Algebra I	MCC, Woodbridge	\$50.00	\$11.78
Barbara Adams	2/19/10	Conference for N.J. Kindergarten Teachers	Atlantic City	\$219.00	\$51.46
Sharron Fass	2/19/10	Conference for N.J. Kindergarten Teachers	Atlantic City	\$219.00	\$51.46
Linda Penney	2/23/10	Where Are We in Math Education	Jamesburg	\$120.00	\$2.79
Emily Vorp	2009-2010 School Year	Princeton Math Council Meetings	Princeton	N/A	\$6.20

2. Approved home-bound instruction for a hospitalized student for ten hours per week at \$65.00 per hour, effective retroactively to November 30, 2009.

Items 1&2

Moved by: Lynne Schwarz Seconded by: Evelyn Spann

Board Member	<u>I.J.C.</u>	<u>I.K.F.</u>	<u>I.J.H.</u>	<u>I.W.P.</u>	<u>I.N.P.</u>	<u>I.W.S.</u>	<u>I.L.S.</u>	<u>I.E.S.</u>	<u>I.J.W.</u>
Absences	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Ayes	<u> X </u>	<u> X </u>	<u> X </u>	<u> X </u>	<u> X </u>	<u> X </u>	<u> X </u>	<u> X </u>	<u> X </u>
Nays	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Abstentions	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Motion Carried: X Motion Rejected:

VIII. FACILITIES

A. Committee Report from meeting of November 18, 2009

Lynne Schwarz reported that the Finance Committee discussed the following:

- EI Associates Facilities Assessment Proposal, which will assist the district to prioritize facility needs and apply for a ROD Grant Submission.
- Eagle Scout Project to install a discus cage and improve the shot circle.

B. Next Meeting - December 16, 2009

C. Recommendation(s)

1. Approved the Facility Assessment & Update to District Long Range Facilities Plan submitted by EI Associates for \$1,900.

2. Approved the 2010 Cranbury Township Public Library Building Use Lease Fee of \$58,502.48, an increase over 2009 of \$423.08 or .7%.

3. Approved the submission of the NJDOE School Facilities Project Application for the construction of the Pole Barn.

4. Approved the Eagle Scout project proposal by Tim Brennan to install a discus cage purchased by the Board.

5. Approved the following resolution:

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of Cranbury Township Board of Education has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Cranbury Township Board of Education, are served by a New Jersey regulated public utility, and that the Cranbury Township Board of Education has not already reserved \$100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, the Cranbury Township Board of Education will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Part B application; and,

WHEREAS, the Cranbury Township Board of Education understands that energy audit work cannot proceed until a Application Approval Notice is received from the Program; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Cranbury Township Board of Education approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

6. Motion to approve the following resolution:

BE IT RESOLVED THAT the Cranbury Township Board of Education amends the Long Range Facility Plan to include the construction of a Pole Barn to provide much needed storage space.

B. Next Meeting - December 4, 2009

C. Recommendation(s): Recommended by the Chief School Administrator that the Board approve the following motions:

1. Motion to approve the following substitute teacher(s) for the 2009-2010 school year at the rate of \$85.00 per day:

Maryam Francione	West Windsor, NJ
Rebecca Franke	Cranbury, NJ
Frances Wonnell	West Windsor, NJ

Item 1

Moved by: Jennifer Cooke Seconded by: Wendi Patella

Board Member	J.C.	K.F.	J.H.	W.P.	N.P.	W.S.	L.S.	E.S.	J.W.
Absences	__	__	__	__	__	__	__	__	__
Ayes	X	X	X	X	X	X	X	X	X
Nays	__	__	__	__	__	__	__	__	__
Abstentions	__	__	__	__	__	__	__	__	__

Motion Carried: X Motion Rejected:

XII. REPRESENTATIVE REPORTS

A. Princeton Regional - Lynne Schwarz reported the following:

- The development of the Strategic Plan is underway, and she has been interviewed by the consultant.
- A personal finance/economics class is being required by the State as a high school graduation requirement.
- There is concern about 2010-11 state funding for the Pre-School program.
- The application for the new language emersion charter school is being challenged by Princeton, West Windsor, and South Brunswick.
- All seven fall sports teams had very successful seasons and were eligible for the State Championships. The Boys Soccer Team won the State Championship.
- The Winter Concert is on December 22, 2009.
- The 2010-11 Budget is in the preliminary stages.
- Two new courses have been included at the high school: Physical Anthropology and Forensics.

B. Community Relations

Wendi Patella reported that the Committee has not met yet and that they are working on an informational document about School Consolidation.

C. Planning Board

Joan Weidner reported that Allan Kehrt is the Chair of the Committee to discuss the Public Library Facility. The committee will be making a recommendation to the Township Committee.

Jennifer Cooke reported that she had nothing to report from the Tree Committee.

D. Library Board

Julie Hardaker reported that the Public Library is moving forward with the formation of a Foundation. The bylaws have been written.

E. Technology – No report at this time.

F. Liaison – No report at this time.

XIII. PUBLIC COMMENT – None at this time.

XIV. OLD/NEW BUSINESS – None at this time.

XV. ADJOURNMENT at 9:10 PM.

Moved by: William Schraudenbach Seconded by: Kevin Fox
Ayes: 9 Nays: 0 Abstentions: 0

Motion carried: X Motion rejected: _____

Respectfully submitted,

Joyce Picariello
Board Secretary