

**Cranbury Township Board of Education  
Cranbury, New Jersey  
Minutes  
November 17, 2009**

**I. CALLED TO ORDER at 7:07 PM.**

A. Flag Salute

B. Roll Call

<u>X</u>	Jennifer Cooke	<u>X</u>	Nicole Pormilli
<u>X</u>	Kevin Fox	<u>X</u>	William Schraudenbach
<u>A</u>	Julie Hardaker	<u>A</u>	Lynne Schwarz
<u>X</u>	Wendi Patella	<u>X</u>	Evelyn Spann
	<u>X</u> Joan Weidner		

Also Present:

<u>X</u>	John J. Haney, Chief School Administrator
<u>X</u>	Joyce Picariello, Board Secretary/Business Administrator
<u>≈25</u>	Members of the Public

C. Opening Statement

**STATEMENT TO BE READ BY PRESIDING OFFICER**

Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Board Secretary as follows: On April 29, 2009, a notice was sent to The Home News Tribune, Cranbury Press, Trenton Times, Township Clerk, and posted in the Public Library.

**II. APPROVAL OF MINUTES**

Approved the Minutes of the Regular Meeting of November 3, 2009.

Moved by: Evelyn Spann Seconded by: Kevin Fox  
Ayes: 6 Nays: 0 Abstentions: 1

Motion carried: X Motion rejected: \_\_\_\_\_

**III. PRESENTATION(S) - Fourth grade teachers and students - Columbia Writing Program**

John Haney introduced the 4<sup>th</sup> Grade teachers: Ms. Tarantino, Ms. Sturtevant, Ms. Csatari, and Student Teacher, Allison Velenger. They explained the Columbia Writing Project and introduced 4<sup>th</sup> grade students who read some of their writing samples.

**IV. REPORT OF THE CHIEF SCHOOL ADMINISTRATOR**

A. Correspondence

To: John Haney  
From: Dr. Patrick Piegari  
Date: October 28, 2009  
Re: Approval of SEMI Waiver

To: John Haney  
From: Lucille Davy  
Date: October 30, 2009  
Re: Congratulations on Blue Ribbon Award

To: John Haney  
From: Robert Cicchino  
Date: November 4, 2009  
Re: Review of Advanced Degrees

To: Cranbury School  
From: Frank Lautenberg  
Date: November 20, 2009  
Re: Congratulations on Blue Ribbon Award

To: John Haney  
From: Joseph Caragiulo  
Date: November 10, 2009  
Re: Letter of Resignation

## B. Information/Report

### **CAP Program**

The CAP program is a one-hour program that is facilitated by trained instructors over three days. Students are taught to recognize potentially dangerous situations and to make effective use of the options available to them when dealing with such a situation. CAP emphasizes self-assertion, peer support, and communication with a trusted adult as prevention strategies. CAP approaches the question of assault within the framework of basic human rights and teaches the children that they have a right to be SAFE, STRONG, and FREE.

The Child Assault Prevention (CAP) program took place for students in kindergarten, students in grade eight, and students new to Cranbury School.

### **Fall Sports**

Congratulations to the Boys' Soccer team which went undefeated with a record of 11-0-1. They were Tri-County Conference Champions for the third consecutive year with a 7-0 record in the conference. Congratulations to the team and Coaches Cox and Alfonso for an outstanding season. The team will be recognized at an upcoming board of education meeting.

Congratulations are also in order for the Girls' Cross Country team on their undefeated record of 17-0. Not only are they the first Cranbury girls' team to go undefeated, they are the first cross-country team to win the Tri-County Conference title. Congratulations to the team and to Coaches Gilligan and Rodriguez. The team will be recognized at an upcoming board of education meeting.

### **H1N1 Vaccine Clinic**

The first clinic was held on November 10, 2009. The second clinic will be held on Tuesday, December 8 from 3:30-5:30 PM. Students under the age of ten will receive the second dose of the vaccine. Students who missed the November 10<sup>th</sup> clinic can receive the vaccine at this time.

## C. Calendar

Tuesday	November 17	Intervention & Referral Services Meeting Board of Education Meeting, 7:00 PM, Large Group Room
Wednesday	November 18	Variety Show Rehearsal, Grades 4-8
Thursday	November 19	Intervention & Referral Services Meeting
Friday	November 20	Blue Ribbon Celebration, 9:30 AM, Gymnasium Variety Show, Grades 4-8, Auditorium, 7:00 PM
Tuesday	November 24	Report Cards Distributed, Grades 3-8
Wednesday	November 25	12:30 PM Early Dismissal
Thursday	November 26	Thanksgiving Recess - School and Offices Closed
Friday	November 27	Thanksgiving Recess - School and Offices Closed
Monday	November 30	Play Tryouts, 4:15 PM, Music Room
Tuesday	December 1	PTO Board Meeting, 1:00 PM

		Board of Education Meeting, 7:00 PM
Wednesday	December 2	Play Tryouts, 4:15 PM
Thursday	December 3	Play Callbacks
Friday	December 4	Play Callbacks
		Holiday Dance, Grades 6-8, 7:30-9:30 PM
Monday	December 7	End of Trimester 1, Grades 1 and 2
Wednesday	December 9	Winter Concert Rehearsal, Grades 7 and 8, 9:20 AM
		Cast Meeting, 4:00 PM
Thursday	December 10	Winter Concert, Grades 7 & 8, 7:00 PM, Auditorium
Monday	December 14	Report Cards. Grades 1 & 2
Tuesday	December 15	Intervention and Referral Services Meeting
		Board of Education Meeting, 7:00 PM
Wednesday	December 16	Winter Concert Rehearsal, Grades 4-6 and Percussion, 9:20 AM
Thursday	December 17	Winter Concert, Grades 4-6 and Percussion, 7:00 PM, Auditorium
Tuesday	December 22	Winter Concerts - Grades K-1, 9:20 AM; Gr. 2-3, 10:30 AM
		Art Show, Grades K-2
Wednesday	December 23	Holiday Parties, Gr. K-5, 11:30 AM, Gr. 6-8, 11:45 AM
		12:30 PM Early Dismissal
Thursday	December 24	School and Offices Closed
Friday	December 25	School and Offices Closed
Monday	December 28	School Closed
Tuesday	December 29	School Closed
		Progress Reports Mailed - Grades 3-8
Wednesday	December 30	School Closed
Thursday	December 31	School Closed
Friday	January 1	School and Offices Closed

**V. REPORT OF THE BUSINESS ADMINISTRATOR**

- A. Correspondence – None
- B. Information/Report – No report

**VI. PUBLIC COMMENT – None at this time.**

**VII. FINANCE**

**A. Committee Report from meeting of November 13, 2009**

The Business Administrator reported that at the last Finance Committee the following items were discussed:

- Building Lease Facility Fee Schedule
- Demographic Study
- Princeton High School Agreement

**B. Next Meeting - December 10, 2009**

**C. Recommendation(s):**

1. Approved the attached bill list as of November 13, 2009
2. In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Report for October 2009, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with 6A:23-2.11(c), Be It Further Resolved that the Board Secretary certifies that the October 2009 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item

appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

3. Approved the Board Secretary’s Report as of October 31, 2009.
4. Approved the Treasurer’s Report as of October 31, 2009.
5. TRAVEL AND RELATED EXPENSE AND REIMBURSEMENT  
 As required, pursuant to N.J.S.A 18A:11-12 the Board of Education must approve in advance all travel expenditures by district employees and board members. It has been determined that the training and informational programs detailed below are directly related to and within the scope of the employees and board members responsibilities and duties. Approved reimbursement for attendance of the following:

Staff Name	Date	Event	Location	Registration	Mileage
Marie Mattes	12/14/09	Enhancing Effectiveness as a Reading Specialist	Voorhees	\$199.00	\$20.00
Isabelle Perry	SY2009-10	County Directors’ Meetings	East Brunswick	N/A	\$7.06 per event
Linda Penney	SY2009-10	Math Achievement Council	Princeton	N/A	\$6.20 per event
Sally Atzrott	11/23/09	Out-of-District IEP Meeting	Mercer County	N/A	\$5.36

6. Approved the appointment of Gary Charwin as Play Director for the spring musical for a stipend of \$3,515.
7. Approved the professional services by Elizabeth Lee to provide math tutoring for a special education high school student for one hour per week, at \$61.57 per hour, effective November 18, 2009 through the remainder of the school year.

Items 1-7

Moved by: William Schraudenbach Seconded by: Wendi Patella

Board Member	<u>J.C.</u>	<u>K.F.</u>	<u>J.H.</u>	<u>W.P.</u>	<u>N.P.</u>	<u>W.S.</u>	<u>L.S.</u>	<u>E.S.</u>	<u>J.W.</u>
Absences	<u>  </u>	<u>  </u>	<u>X</u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>X</u>	<u>  </u>	<u>  </u>
Ayes	<u>X</u>	<u>X</u>	<u>  </u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>  </u>	<u>X</u>	<u>X</u>
Nays	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>
Abstentions	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>

Motion Carried:   X   Motion Rejected:           

## VIII. FACILITIES

### A. Committee Report

Bill Schraudenbach reported that the Facilities Committee is meeting tomorrow.

Jennifer Cooke reported that she attended the Township Sub-Committee to review the trees that the State is providing to the Township as a result of the Turnpike Expansion. In total, 9800 trees will be offered to Cranbury Township. The Sub-Committee is trying to determine where to place the trees. The Committee wants to know how many trees the Board of Education would be interested in planting. There will be a variety of species available that will be between six and eight feet tall.

B. Next Meeting - November 18, 2009

C. Recommendation(s)

1. Approved Roof Replacement Project Change Order #3 in the amount of \$400 to install a new Portal Plus curb for a new A/C that is being installed.

2. Approved the following resolution:

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, the Cranbury Township Board of Education hereby accepts the conveyance from the Township of Cranbury of certain real property bearing Block 23, Lot 63.011 on the Cranbury Township Tax Map.

3. Approved the following resolution:

BE IT RESOLVED, upon the recommendation of the Chief School Administrator, the Cranbury Township Board of Education hereby conveys to the Township of Cranbury, for consideration of \$1.00, a permanent utility easement (Described on the metes and bounds description attached hereto as Schedule "A") and temporary construction easement (Described on the metes and bounds description attached hereto as Schedule "B") affecting certain real property bearing Block 23, Lot 63.011 on the Cranbury Tax Map.

Items 1-3

Moved by: William Schraudenbach Seconded by: Evelyn Spann

Board Member	<u>L.C.</u>	<u>K.F.</u>	<u>L.H.</u>	<u>W.P.</u>	<u>N.P.</u>	<u>W.S.</u>	<u>L.S.</u>	<u>E.S.</u>	<u>L.W.</u>
Absences	<u>  </u>	<u>  </u>	<u>X</u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>X</u>	<u>  </u>	<u>  </u>
Ayes	<u>X</u>	<u>X</u>	<u>  </u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>  </u>	<u>X</u>	<u>X</u>
Nays	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>
Abstentions	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>

Motion Carried:   X   Motion Rejected:       

**IX. CURRICULUM**

A. Committee Report – Nothing to report

B. Next Meeting – A meeting tentatively scheduled for Monday, November 23, 2009 at 8:15 AM will be confirmed.

C. Recommendation(s):

1. Approved the following field trips:

Grade/Group	Event/Destination
7 & 8 G&T	Model Congress, Trenton State House
6-8	Science Olympiad, Cranford
8 <sup>th</sup> Social Studies	Independence Hall, Philadelphia

Moved by: Kevin Fox Seconded by: Jennifer Cooke

Ayes:   7   Nays:   0   Abstentions:   0  

Motion carried:   X   Motion rejected:

**X. POLICY**

A. Committee Report

Kevin Fox reported that at the next meeting the Policy Committee will discuss:

- Social Networking Policy
- Accreditation of Teachers

B. Next Meeting - December 1, 2009 at 6:00 PM.

C. Recommendation(s)

**XI. PERSONNEL**

A. Committee Report

B. Next Meeting – December 4, 2009 at 8:15 AM.

C. Recommendation(s): Recommended by the Chief School Administrator that the Board approve the following motions:

1. Motion to approve the resignation of Joseph Caragiulo, Assistant Facilities Manager, effective November 24, 2009.
2. Motion to approve the following substitute teacher(s) for the 2009-2010 school year at the rate of \$85.00 per day:

Jennifer Hartigan                      Cranbury, NJ  
Edward Helfrey, Jr.                      Monmouth Junction, NJ

Items 1-2

Moved by: Jennifer Cooke                      Seconded by: Wendi Patella

Board Member	<u>J.C.</u>	<u>K.F.</u>	<u>J.H.</u>	<u>W.P.</u>	<u>N.P.</u>	<u>W.S.</u>	<u>L.S.</u>	<u>E.S.</u>	<u>J.W.</u>
Absences	<u>  </u>	<u>  </u>	<u>  X  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  X  </u>	<u>  </u>	<u>  </u>
Ayes	<u>  X  </u>	<u>  X  </u>	<u>  </u>	<u>  X  </u>	<u>  X  </u>	<u>  X  </u>	<u>  </u>	<u>  X  </u>	<u>  X  </u>
Nays	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>
Abstentions	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>

Motion Carried:   X                        Motion Rejected:       

**XII. REPRESENTATIVE REPORTS**

A. Princeton Regional

Evelyn Spann reported that the Boys Soccer Team won the semi-final game tonight. Lynne Schwarz is at the soccer game, so there was no report.

B. Planning Board

Joan Weidner reported that the next meeting is Thursday, November 19, 2009. Bill Schraudenbach has

agreed to participate in a sub-committee to discuss facility plans for the Public Library.

C. Library Board

The Public Library has reported that the new circulation desk will be arriving next week and inquired about what to do with the old desk. After some discussion, the Board asked the administrators to determine if the desk could be used by the school, and if not, the Public Library should dispose of it.

D. Technology

Bill Schraudenbach reported that the Technology Committee discussed the replacement cycle for administrators' computers and the district's website.

E. Liaison – Nothing to report.

**XIII. PUBLIC COMMENT** – None at this time.

**XIV. OLD/NEW BUSINESS**

A. John Haney reminded the Board that Judy Wilson, Princeton Regional School District Superintendent, Gary Snyder, Princeton High School Principal, and Angela Siso, Princeton Guidance Supervisor, will attend the December 1, 2009 Board of Education meeting to provide an overview of their program to parents, 8<sup>th</sup> grade students, and the Board.

B. The Board discussed the establishment of a new Board Committee for Community Relations.

1. Motion to establish a new Board Committee called Community Relations. Wendi Patella will serve as the Committee Chair, and Jennifer Cooke, Kevin Fox and Nicole Pormilli will serve as Committee Members.

Moved by: Kevin Fox Seconded by: Nicole Pormilli  
Ayes: 7 Nays: 0 Abstentions: 0

Motion carried: X Motion rejected: \_\_\_\_\_

C. Kevin Fox inquired about the signs posted outside the Walkers' Door. Mr. Haney will look into this.

**XV. ADJOURNMENT at 9:10 PM.**

Moved by: Evelyn Spann Seconded by: Jennifer Cooke  
Ayes: 7 Nays: 0 Abstentions: 0

Motion carried: X Motion rejected: \_\_\_\_\_

Respectfully submitted,

Joyce Picariello  
Board Secretary