

**Cranbury Township Board of Education  
Cranbury, New Jersey  
Minutes  
May 19, 2009**

**I. CALLED TO ORDER at 7:01 PM.**

A. Flag Salute

B. Roll Call

<u>X</u>	Jennifer Cooke	<u>X</u>	Nicole Pormilli
<u>A</u>	Kevin Fox	<u>X</u>	William Schraudenbach (Arrived at 7:04 PM)
<u>X</u>	Julie Hardaker	<u>A</u>	Lynne Schwarz
<u>X</u>	Wendi Patella	<u>X</u>	Evelyn Spann
	<u>X</u> Joan Weidner		

Also Present:

<u>X</u>	John J. Haney, Chief School Administrator
<u>X</u>	Joyce Picariello, Board Secretary/Business Administrator
<u>15</u>	Members of the Public

C. Opening Statement

**STATEMENT TO BE READ BY PRESIDING OFFICER**

Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Board Secretary as follows: On April 29, 2009, a notice was sent to The Home News Tribune, Cranbury Press, Trenton Times, Township Clerk, and posted in the Public Library.

**II. APPROVAL OF MINUTES**

Approved the Minutes of the Regular Meeting and Executive Session of May 5, 2009, as amended.

Moved by: Evelyn Spann Seconded by: Julie Hardaker  
Ayes: 6 Nays: 0 Abstentions: 0  
Motion carried: X Motion rejected: \_\_\_\_\_

**III. PRESENTATIONS**

**A. Governor's Teacher Recognition Award to Lisa Csatari**

John Haney reported that to be selected for the Teacher of the Year award at Cranbury School is a very special honor. There are many fine teachers here deserving of this award. Recently a committee consisting of two Board members, a parent, a community member, two teachers, and the Chief School Administrator met to select the Teacher of the Year. In the process, teachers are nominated by colleagues. Three finalists are identified based on the number of nominations received. A Teacher of the Year is selected from the three finalists.

This year's Teacher of the Year is someone who is very passionate about working with students. This person is a creative and detailed lesson planner, who engages students wonderfully. When entering her classroom, one is struck by the energy and sense of purpose that both the teacher and the students display. There is a sense of respect, of warmth, and compassion. This teacher is a lifelong learner, who implements state of the art techniques in instruction. She uses technology quite effectively. Best of all, she does so with a smile and a positive outlook. Please join me in recognizing this year's Teacher of the Year, Lisa Csatari.

Lisa Csatari thanked the staff, the Board, and Mr. Haney for this honor. She said that Cranbury School is a wonderful place to teach. The staff, the administrators and the Board are very supportive. The children are eager learners and a delight to teach.

**B. Books of Hope**

John Haney introduced Ms. Elizabeth Levine, who presented the “Books of Hope” Project. It is a project in which students create books for children in Africa. Cranbury students’ books are being delivered to Lungala, Uganda. A video created by Katherine Gerberich explaining the project was presented. Ms. Levine introduced three students: Geneva Stiglic, Kyle Currier, and Helen Bichsel, who explained the process to create the books that each student followed. Books were available for the Board and members of the public to review. The students answered questions from the audience.

**IV. REPORT OF THE CHIEF SCHOOL ADMINISTRATOR**

**A. Correspondence**

**B. Information/Report**

**Staff Appreciation Week**

During the first week of May, the PTO and Board of Education members feted the staff with food, treats, gifts and large doses of appreciation. In addition, the Board provided a delicious breakfast. Everyone appreciated the extra attention and pampering. Thanks are extended to all who made last week so memorable.

**Staff Appointment**

We are pleased to announce that Lucille Davy, Commissioner of Education, has appointed Linda Penney to serve on the newly reconstituted Professional Development Advisory Committee (PDAC) for school leaders. The committee is charged with advising the Commissioner of Education on the implementation of the professional development requirement for school leaders. This appointment is for a three-year term which will commence on May 12, 2009. We congratulate Mrs. Penney on her nomination and are confident that this committee will be well served by her expertise.

**Literacy Assembly**

On Friday, May 15, Alex Dawson, author of *The Rapsallion Club* shared his novel and world experiences with students and staff. A former Cranbury School student, Alex Dawson features his hometown in the novel. Many thanks to English teacher, Elizabeth Levine, for arranging this author visit and to the PTO for sponsoring the event.

**Kutztown Band Festival**

The Concert Band and the Jazz Band were awarded First Place in the Middle School Class A Division and won the coveted “Judges Choice Award” for having the highest concert band score of all bands in the festival. The Advanced Choir was awarded Third Place in the Middle School Class A Division.

**C. Calendar**

Saturday	May 16	Drug Free Fair
Monday	May 18	NJASK 5,6 Makeup Art Show - Grades 4-8, 7:00 PM Grade 7 Parent Meeting, 7:00 PM
Tuesday	May 19	Volunteer Appreciation Day NJASK 5,6 Makeup Board of Education Meeting, 7:00 PM

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Wednesday	May 20	Concert Rehearsal, 1:00 PM - (Audience, Grades K-3) Choir - Grades 4-6 Band - Grades 5,6
Thursday	May 21	Total Quality Management Meeting, 1:00 PM Spring Concert, 7:30 PM Choir - Grades 4-6 Band - Grades 5,6
Friday	May 22	Mdm. Guye's Grade 8 French Trip Senora Rodriguez's Grade 8 Spanish Trip
Monday	May 25	School and Offices Closed - Memorial Day
Tuesday	May 26	School-wide Field Day
Thursday	May 28	Grade 6 Science Trip Spring Concert, 9:20 AM Grades K-3; Grade 4 Band
Friday	May 29	Grade 6 Science Trip
Monday	June 1	Upcoming 6 <sup>th</sup> Grade Parent Meeting, 7:00 PM
Tuesday	June 2	Board of Education Meeting, 7:00 PM, Large Group Room
Wednesday	June 3	8 <sup>th</sup> Grade Field Trip
Tuesday	June 9	Intervention & Referral Services Meetings 8 <sup>th</sup> Grade Picnic/Pool Party PTO Board Meeting, 1:00 PM, Large Group Room
Wednesday	June 10	Academic Awards Night, 7:00 PM
Friday	June 12	8 <sup>th</sup> Grade Dance, 8:00-10:30 PM
Thursday	June 18	12:30 Dismissal
Friday	June 19	Last Day for Students and Staff, 12:30 Dismissal Report Cards Distributed, Grades K-5 8 <sup>th</sup> Grade Graduation Ceremony. 6:30 PM
Thursday	June 25	Report Cards mailed, Grades 6-8

- D. Suspensions - One student suspended for one day for fighting  
One student suspended for two days for fighting

## V. REPORT OF THE BUSINESS ADMINISTRATOR

### A. Correspondence

To: Joan Rue  
From: Dr. Samuel Stewart, Acting Mercer County Supt.  
Date: April 30, 2009  
Re: Representation on Receiving School Board

To: Board Members  
From: Maureen Grace  
Date: May 2009  
Re: Breakfast Thank You

To: Board Members  
From: Thomas Stinson, CEA President  
Date: May 2009  
Re: Breakfast Thank You

To: Board Members  
From: Dawn Mozzi  
Date: May 12, 2009  
Re: Breakfast Thank You

To: Board Members  
 From: Isabelle Perry  
 Date: May 14, 2009  
 Re: N.J. Speech-Language Hearing Assn. Convention

To: Board Members  
 From: Third Grade Teachers (Maria Koster, Jane Papszycki and Diane Kern)  
 Date: May 8, 2009  
 Re: Breakfast Thank You

To: Board Members  
 From: Cranbury School Staff  
 Date: May 16, 2009  
 Re: Breakfast Thank You

B. Information/Report

**VI. PUBLIC COMMENT** – None at this time.

**VII. FINANCE**

A. Committee Report – The Business Administrator reviewed the transportation bids with the Board.

B. Next Meeting - To be determined

C. Recommendation(s)

1. Approved the budgetary transfers for April 2009 as attached.
2. In accordance with N.J.A.C. 6A:23-2-11(c)4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for April 2009, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district’s financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with 6A:23-2.11(c), Be It Further Resolved that the Board Secretary certifies that the April 2009 Secretary’s Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).
3. Approved the Board Secretary’s Report as of April 30, 2009.
4. Approved the Treasurer’s Report as of April 30, 2009.
5. Approved the bill list as of May 15, 2009 as attached
6. Approved the following school transportation contracts to and from school for the 2009-2010 school year with Negba Bus Service, Inc. (BID #200910-01):

TIER No.	ROUTE NUMBER	ROUTE COST	TIER COST	Mileage Adjust.	PER DIEM	PERCENT DEDUCTION	ANNUAL TOTAL
I	PHS-01-01	\$83.00		\$1.00			
	CES-01-01	\$83.00		\$1.00			
	CES-01-02	\$82.00	\$248.00	\$1.00			

II	PHS-02-01	\$82.00		\$1.00			
	CES-02-01	\$83.00		\$1.00			
	CES-02-02	\$83.00	\$248.00	\$1.00			
III	PHS-03-01	\$82.00		\$1.00			
	CES-03-01	\$83.00		\$1.00			
	CES-03-02	\$83.00	\$248.00	\$1.00			
IV	PHS-04-01	\$82.00		\$1.00			
	CES-04-01	\$83.00		\$1.00			
	CES-04-02	\$83.00	\$248.00	\$1.00			
V	PHS-05-01	\$82.00		\$1.00			
	CES-05-01	\$83.00		\$1.00			
	CES-05-02	\$83.00	\$248.00	\$1.00			
			<b>\$1,240.00</b>				
VI	PHS-01-02	\$120.00		\$0.30			
VII	PHS-02-02	\$120.00		\$0.30			
VIII	PHS-03-02	\$120.00		\$0.30			
IX	PHS-04-02	\$120.00		\$0.30			
X	PHS-05-02	\$120.00		\$0.30			
XI	PHS-10-01	\$68.00		\$0.30			
	PHS-10-02	\$68.00		\$0.30			
			<b>\$736.00</b>				
			<b>\$1,976.00</b>		<b>\$1,976.00</b>	<b>0%</b>	<b>\$357,656.00</b>

7. Approved the following school related activities transportation for the 2009-2010 school year. (BID #200910-02):

<b>Irvin Raphael, Inc.</b>	Athletic Trips Field Trips	Per Bus Cost	Adjustment Provision Cost
AT-1	Various	\$225.00	\$37.00
FT-1	Various	\$150.00	\$ 4.00

8. Renewed the following school related activities transportation for the 2009-2010 school year:

<b>Starr Tours</b>	Trip Location	Per Bus Cost
FT-2	Kutztown, PA	\$1,150.00
FT-3	New York, NY	\$1,950.00
FT-4	Fairview Lake YMCA Newton, NJ	\$1,130.00
FT-5	Gershwin Theatre, NY	\$ 975.00

9. Approved the following rates for the 2009-2010 school year:

Substitute Teacher	\$85 per diem
Substitute Aide	\$80 per diem
Long-Term Substitute	\$200 per diem
Substitute Nurse	\$130 per diem
Substitute Custodian	\$14.00 per hour

Substitute Clerical \$11.00 per hour  
 Substitute Bus Driver \$16.75 per hour  
 Summer Custodian \$11.00 per hour

10. Approved the professional services contract with Susan Paterson, Substance Awareness Coordinator, on an as needed basis, for \$80.00 per hour.

Items 1-10

Moved by: William Schraudenbach Seconded by: Jennifer Cooke

Board Member	J.C.	K.F.	J.H.	W.P.	N.P.	W.S.	L.S.	E.S.	J.W.
Absences	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Nays	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Abstentions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/> (Item 5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Motion Carried: X Motion Rejected: \_\_\_\_\_

**VIII. FACILITIES**

**A. Committee Report**

Bill Schraudenbach stated that he and Lynne Schwarz attended the Planning Board’s Development Review Committee Meeting on Thursday, May 7, 2009. He reported that the meeting went very well. The Committee has made several requests: The Board should submit a site plan that includes property lines, set back of building, location of electric service line, exterior lighting, surface finish, location of access doors, location and materials for access paths, and regarding and landscaping.

**B. Next Meeting – June 24, 2009, 8:15 AM.**

**C. Recommendation(s)**

**IX. CURRICULUM**

**A. Committee Report**

Julie Hardaker reported that at the next meeting, the Curriculum Committee will be discussing:

- K-8 Curriculum
- Reader Camp (Summer Program)
- Preschool Curriculum

**B. Next Meeting - May 29, 2009, 8:15 AM**

**C. Recommendation(s)**

**X. POLICY**

- A. Committee Report – No report at this time.
- B. Next Meeting – June 2, 2009, 6:00 PM.
- C. Recommendations(s)

**XI. EXECUTIVE SESSION**

Motion to enter into Executive Session at 8:43 PM.

Moved by: Evelyn Spann      Seconded by: Jennifer Cooke  
 Ayes: 7      Nays: 0      Abstentions: 0  
 Motion carried: X      Motion rejected: \_\_\_\_\_

**EXECUTIVE SESSION MOTION**

- WHEREAS,      The Board of Education must discuss subjects concerning personnel matters, negotiations, and legal matters and:
- WHEREAS,      The aforesaid subjects are not appropriate subjects to be discussed in a public meeting and:
- WHEREAS,      The aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P. L. 1975 Chapter 231, it is therefore:
- RESOLVED      That the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff. Information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Board moved into Executive Session to discuss personnel matters. The Executive Session is expected to last twenty minutes and action will be taken at the end of the session.

Returned to public session at 9:05 PM.

Moved by: Jennifer Cooke      Seconded by: Wendi Patella  
 Ayes: 7      Nays: 0      Abstentions: 0  
 Motion carried: X      Motion rejected: \_\_\_\_\_

**XII. PERSONNEL**

- A. Committee Report from meeting of May 15, 2009  
 Jennifer Cooke reported that the Personnel Committee discussed the non-certificated personnel, reviewed the 12 Month Employee Holiday Calendar and discussed a literacy coach position.
- B. Next Meeting – June 19, 2009, 8:15 AM.
- C. Recommendation(s): The Chief School Administrator recommended that the Board approve the following motions:

1. Motion to approve the following substitute teachers for the 2009-2010 school year at the rate of \$85.00 per diem.  
  
Barbara Atwood, Roosevelt, NJ  
Victoria Barone, Dayton, NJ  
Lenore Beckley, Plainsboro, NJ  
Laura Belliveau, East Windsor, NJ  
Robert Blackburn, Cranbury, NJ  
David Boehm, Cranbury, NJ  
Wendy Borg, Cranbury, NJ  
Anita Boschitsch, Kingston, NJ  
Janine Chiara, Cranbury, NJ  
William Cook, North Brunswick, NJ  
Dana DeCongelio, Princeton, NJ  
Alexis Dervech, Cranbury, NJ  
Maria E. Driscoll, Princeton Junction, NJ  
Debra Duke, Cranbury, NJ  
Lauren Farina, Robbinsville, NJ  
Margaret Fletcher, Cranbury, NJ  
Albert Fliss, Cranbury, NJ  
Gillian Green, Branchburg, NJ  
Amanda Harich, Dayton, NJ  
Maria Hassonjee, Cranbury, NJ  
Rachel Henry, Princeton, NJ  
Jennifer James, Lawrenceville, NJ  
Estelle Josephs, Monroe Twp., NJ  
Milton Josephs, Monroe Twp., NJ  
Meenu Kohli, Cranbury, NJ  
Mitchell Kolber, Monroe Twp., NJ  
Gasphine Lewis, Monroe Twp., NJ  
Mary (Mia) Lindberg, Cranbury, NJ  
Alyse Lipschutz, Cranbury, NJ  
Heather MacFarlane, Howell, NJ  
Lauren Maslowski, Kendall Park, NJ  
Cheryl McCormick, Cranbury, NJ  
Madhya Mikros, East Windsor, NJ  
Lilly Moskowitz, Cranbury, NJ  
Maryjean Mucciarone, Cranbury, NJ  
Monika Nagpaul, Monmouth Jct., NJ  
Caitlin Nichols, Edison, NJ  
Holly Ochsner, Monroe Twp., NJ  
Caitlin Ondrejack, Kendall Park, NJ  
Diana Ornberg, Cranbury, NJ  
Meghan Papszycki, Cranbury, NJ  
Sangita Prasad, Monmouth Jct., NJ  
Carlene Reyes, Cranbury, NJ  
Edward Ringel, Monroe Twp., NJ  
Margo Saltzman, West Windsor, NJ  
Karen Schocklin, East Brunswick, NJ  
Donna Senopoulos, Plainsboro, NJ  
Daniel Van Hise, Hightstown, NJ  
Marian Warmbrand, Monroe Twp., NJ  
Margo Wegner, New Brunswick, NJ  
Ellen Yochelson, Cranbury, NJ
  
2. Motion to approve the following substitute school nurse(s) for the 2009-2010 school year at the rate of \$130 per diem.

Pamela Mayers, Cranbury, NJ  
 Frances Stewart, Cranbury, NJ

3. Motion to approve the following substitute bus drivers at the rate of \$16.75 per hour.

Sherry Caffrey, Monroe Twp., NJ  
 Bruce Cook, Monroe Twp., NJ  
 Ellen Koehler, Cranbury, NJ  
 Melanie Joyce, Cranbury, NJ

4. Motion to approve the employment of the 12-month clerical employees as per Attachment A.
5. Motion to approve the employment of the 12-month custodial employees for the 2009-2010 school year as per Attachment B.
6. Motion to approve the employment of the 10-month Instructional Assistant employees for the 2009-2010 school year as per Attachment C
7. Motion to approve the 12-month employee calendar as per Attachment D.
8. Motion to approve the following non-teaching assignments for the 2009-2010 school year at the contractual rate of \$37.25 per hour:

Laura Burke	The Learning Club
Thomas Stinson	After School Computer Club
Tamara Woronczuk	After School Art Club
Dawn Mozzi	After School Homework Club

9. Motion to approve the following staff to the designated stipend positions for the 2009-2010 school year:

Sean Cox	Head Varsity Soccer Coach Head Varsity Wrestling Coach Head Boys' Baseball Coach	\$3,515.00 \$3,515.00 \$3,515.00
Cathy Elliott	Co-Athletic Coordinator Head Field Hockey Coach Head Girls' Basketball Coach Head Girls' Softball Coach	\$1,757.50 \$3,515.00 \$3,515.00 \$3,515.00
Jay Gilligan	Co-Athletic Coordinator Head Cross-Country Coach Head Boys' Basketball Coach Head Coach Spring Track	\$1,757.50 \$3,515.00 \$3,515.00 \$3,515.00
Marybeth Manfredi	Head Girls' Soccer Coach Asst. Track & Field Coach Asst. Girls' Basketball Coach	\$3,515.00 \$2,650.00 \$2,650.00
Thomas Stinson	Asst. Spring Track Coach	\$2,650.00
Elizabeth Levine	Student Council Advisor	\$3,515.00
Carol Rogaski	School Newspaper	\$1,758.00
Joann Charwin	Intervention & Referral Services Play Manager	\$2,548.00 \$2,184.00

Sally Atzrott	Co-Yearbook Advisor	\$1,171.67
Merissa Levine	Co-Yearbook Advisor	\$1,171.67
Christine Sturtevant	Co-Yearbook Advisor	\$1,171.67

10. Motion to approve Sara Fernandez as social studies teacher for the 2009-2010 school year at Step 11, MA for an annual salary of \$59,155.

Items 1-10

Moved by: Jennifer Cooke      Seconded by: Julie Hardaker

Board Member	<u>J.C.</u>	<u>K.F.</u>	<u>J.H.</u>	<u>W.P.</u>	<u>N.P.</u>	<u>W.S.</u>	<u>L.S.</u>	<u>E.S.</u>	<u>J.W.</u>
Absences	<u>  </u>	<u>X</u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>X</u>	<u>  </u>	<u>  </u>
Ayes	<u>X</u>	<u>  </u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>  </u>	<u>X</u>	<u>X</u>
Nays	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>X (Item 6)</u>	<u>  </u>	<u>  </u>	<u>  </u>
Abstentions	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>	<u>  </u>

Motion Carried:   X        Motion Rejected:       

**XIII. REPRESENTATIVE REPORTS**

A. Princeton Regional – No report at this time.

B. Planning Board

Joan Weidner reported that at last week’s meeting there was only one item on the agenda: Crate and Barrel’s request for a trucking weigh scale.

C. Library Board

Julie Hardaker reported that at its last meeting the Board discussed summer activities including a reading program and petting zoo. The Library Board is working to establish a Foundation. Paragraphs 15 and 18 of the Agreement are currently being reviewed by both attorneys. The Business Administrator reported that the Library Director notified her regarding the installation of an A.E.D. (Automated External Defibrillator) to be located near the Director’s Office.

D. Technology – No report at this time.

E. Liaison – No report at this time.

**XIV. PUBLIC COMMENT – None at this time.**

**XV. OLD/NEW BUSINESS**

John Haney reported on the status of 2009-10 personnel hiring.

**XVI. ADJOURNMENT at 9:30 PM.**

Moved by: William Schraudenbach Seconded by: Nicole Pormilli  
Ayes: 7 Nays: 0 Abstentions: 0  
Motion carried: X Motion rejected: \_\_\_\_\_

Respectfully submitted,

Joyce Picariello  
Board Secretary