

CRANBURY TOWNSHIP SCHOOL DISTRICT

BOARD OF EDUCATION

PUBLIC MEETING AGENDA

September 1, 2009

BOARD MEETING: 7:00 P.M.

CRANBURY SCHOOL LARGE GROUP ROOM

∫ Welcome ∫

Welcome to this public meeting of the Cranbury Township Board of Education. The Board is an elected, unpaid group of nine citizens who set policy and make decisions on educational, financial, and personnel matters for the Cranbury School District on behalf of all residents. We are always pleased when members of the community attend our meetings.

The Board and the school district operate under applicable New Jersey laws and under regulations of the New Jersey State Board of Education.

Each meeting includes opportunities for those attending to comment on matters of interest to them, including matters on the published agenda. Early in the meeting, there is a 15-minute “Public Participation” period to provide an opportunity for members of the public to speak on agenda items only. Additionally, members of the public will have the opportunity to make comments after the Board’s discussion of “New Business.” The Board reserves the right to limit the time allotted to public participation. Law limits discussion of individual personnel.

We desire sincerely that our meetings provide useful opportunities for communication between the Board and the community. Thank you for attending.

Cranbury Board of Education

Cranbury Township Board of Education
Cranbury, New Jersey
Agenda
September 1, 2009

I. CALLED TO ORDER

A. Flag Salute

B. Roll Call

_____	Jennifer Cooke	_____	Nicole Pormilli
_____	Kevin Fox	_____	William Schraudenbach
_____	Julie Hardaker	_____	Lynne Schwarz
_____	Wendi Patella	_____	Evelyn Spann
	_____	_____	Joan Weidner

Also Present:

_____	John J. Haney, Chief School Administrator
_____	Joyce Picariello, Board Secretary/Business Administrator

C. Opening Statement

STATEMENT TO BE READ BY PRESIDING OFFICER

Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Board Secretary as follows: On April 29, 2009, a notice was sent to The Home News Tribune, Cranbury Press, Trenton Times, Township Clerk, and posted in the Public Library.

II. APPROVAL OF MINUTES

To approve the Minutes of the Regular Meeting and Executive Session of July 21, 2009.

Moved by: _____ Seconded by: _____
Ayes: _____ Nays: _____ Abstentions: _____
Motion carried: _____ Motion rejected: _____

III. PRESENTATION(S)

IV. REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

A. Correspondence

To: John Haney
From: Beverly Gerberich
Date: August 17, 2009
Re: Letter of Resignation

To: Staff
From: John Haney
Date: August 18, 2009
Re: Summer Update

To: John Haney/Joyce Picariello
From: Isabelle Perry
Date: August 26, 2009
Re: IDEA Part B Grant

To: John Haney/Joyce Picariello
From: Isabelle Perry
Date: August 26, 2009
Re: IDEA ARRA Funds

B. Information/Report

Enrollment

Cranbury School will greet 597 students on September 8. In addition, Cranbury will send 283 students to Princeton High School.

Facilities - Roofing Project

As of August 28, the roofing project is 75% complete except for metal work and the top layer of the new roof in some areas. We are told that the roofing equipment will be removed by August 31.

New Staff Orientation/Substitute Orientation

On August 26, five staff members attended our new staff orientation. The morning session included an overview of Cranbury School including our mission and core beliefs, classroom management, discipline and respect, lesson plans and an in depth review of day-to-day procedures, activities, and expectations. The new staff also received information on mentoring, benefits, and technology. In addition, on August 27, two new teachers and two instructional aides attended a workshop by Harry Wong on classroom management. Feedback from the participants on the two days was overwhelmingly positive.

In addition to the new staff orientation, substitute teachers were invited for the morning session. Special thanks are extended to Linda Penney, Michele Waldron and Isabelle Perry for planning and organizing the sessions as well as to Joyce Picariello and Cindy Dzurainin for presenting benefits information and AESOP.

H1N1 Update

C. Calendar

August 26	New Staff Orientation
September 1	Full Staff In-service Board of Education Meeting, 7:00 PM
September 2	Full Staff In-service New Student Orientation/New Kindergarten Visitation
September 7	Labor Day - School and Offices Closed
September 8	First Day of School for Students
September 11	Municipal Alliance Upper Grade Picnic, 4:00-7:00 PM
September 12	Cranbury Day, 8:00 AM-1:00 PM
September 14	After School Homework Program begins Fall sports practice begins PTO Magazine Drive
September 15	PTO Board Meeting, 1:00 PM Board of Education Meeting, 7:00 PM, Large Group Room
September 16	PTO Volunteer Meeting
September 17	Bus Evacuation Drill, 8:25 AM
September 19	Rosh Hashanah
September 21	BLAST/PLUS Programs begin
September 22	Bus Program - Grades K-1 Intervention and Referral Services Meeting

- September 23 Bus Program, Grades K-1
School Pictures, Grades 3-5
Back-to-School Night, Grades K-5, 7:00 PM
- September 24 School Pictures, Grades PK-2
PHS Back-to-School Night
- September 25 School Pictures, Grades 6-8
Staff Photo, 8:00 AM
PTO's 6th Grade Dance, 7:30-9:30 PM, Cafeteria
- September 26 Arts Council Music Festival (Village Park)
- September 28 Yom Kippur - School and Offices Closed
- September 29 Wrapping Paper Sale begins
- September 30 Back-to-School Night, Grades 6-8, 7:00 PM

V. REPORT OF THE BUSINESS ADMINISTRATOR

A. Correspondence - None

B. Information/Report - Annual Integrated Pest Management Report

VI. PUBLIC COMMENT

VII. FINANCE

A. Committee Report

B. Next Meeting - September 10, 2009 - 8:15 AM

C. Recommendation(s):

1. TRAVEL AND RELATED EXPENSE AND REIMBURSEMENT

As required, pursuant to N.J.S.A 18A:11-12 the Board of Education must approve in advance all travel expenditures by district employees and board members. It has been determined that the training and informational programs detailed below are directly related to and within the scope of the employees and board members responsibilities and duties. Motion to approve reimbursement for attendance of the following:

Staff Name	Date	Event	Location	Registration	Mileage
District Staff	2009-2010 SY	Courier Services to NJDOE	N. Brunswick	NA	\$8.00 per event
District Staff	2009-2010 SY	Courier Services to NJDOE	Trenton	NA	\$12.00 per event
District Staff	2009-2010	Courier Services (Board Packet)	Cranbury	NA	\$3.00 per event
John Haney	8/24/09 & 6/29/10	Ethics Training	East Brunswick	\$200.00	N/A
Michele Waldron	8/24/09 & 6/29/10	Ethics Training	East Brunswick	\$200.00	\$14.00
Joyce Picariello	8/24/09 & 6/29/10	Ethics Training	East Brunswick	\$200.00	N/A
Linda Penney	8/24/09 & 6/29/10	Ethics Training	East Brunswick	\$200.00	N/A
Isabelle Perry	8/24/09 & 6/29/10	Ethics Training	East Brunswick	\$200.00	N/A
James Gilligan	10/2-10/4/09	NJAHPERD Conference	Hardwick	\$125.00	\$44.65
Deanna Pankowitz	10/13-10/14/09	NJ Science Convention	Somerset	\$95.00	\$28.90

2. In accordance with the terms and conditions of Article XVIII of the Collective Bargaining Agreement between the Board of Education and the Cranbury Education Association, approved the following Professional Development/Educational Improvement Graduate coursework reimbursement for Fall 2009.

Name	Credits	College	Semester	Course Name
Sally Atzrott	3	Rutgers	Fall 09	Administration: Supervision of Elementary/Secondary School
Laura Munice	3	Rider	Fall 09	Collaboration, Consultation, and the Inclusive Classroom
Thomas Nichols	4	Ramapo	Fall 09	Audio-Visual Multimedia Production for Education
Carol Rogaski	4	Ramapo	Fall 09	Audio-Visual Multimedia Production for Education
Carol Rogaski	2	Ramapo	Fall 09	Independent - Practicum in Learning Theory
Doris Schoenfeld	4	Ramapo	Fall 09	Audio-Visual Multimedia Production for Education
Doris Schoenfeld	2	Ramapo	Fall 09	Independent - Practicum in Learning Theory
Thomas Stinson	4	Ramapo	Fall 09	Audio-Visual Multimedia Production for Education
Donna Tarantino	4	Ramapo	Fall 09	Audio-Visual Multimedia Production for Education
Donna Tarantino	2	Ramapo	Fall 09	Independent - Practicum in Learning Theory
Emily Vorp	4	Ramapo	Fall 09	Audio-Visual Multimedia Production for Education
Emily Vorp	2	Ramapo	Fall 09	Independent - Practicum in Learning Theory

3. Motion to approve the fee for the Cranbury Police Department to provide special police services for various school functions for the 2009-2010 school year at the rate of \$50.00 per hour. (See attachment)

4. Motion to approve the submission of the IDEA Part B grant application for FY 2009-2010 as follows:

Basic Grant Allocation	\$161,174
Preschool Grant Allocation	\$6,022

5. Motion to approve the submission of the IDEA ARRA Grant for FY 2009-2011 as follows:

Basic Grant Allocation	\$184,401
Preschool Grant Allocation	\$6,675

6. Motion to approve the following out-of-district placement for the 2009-2010 school year.

Placement	Case No.	Tuition	Dates
Cedar Hill E.S. Bernards Township BOE	10-34	\$8,043 .00	ESY 2009
Cedar Hill E.S. Bernards Township BOE	10-34	\$72,391.00	2009-2010 School Year

7. Motion to approve the September 2, 2009 workshop attendance of eleven (11) teacher assistants with the Behavioral Consultant, Michelle Lockwood, for the total cost of \$900. (This expense is part of the IDEA ARRA grant.)

	Moved by _____									Seconded by: _____
Board Member	<u>I.J.C.</u>	<u>I.K.F.</u>	<u>I.J.H.</u>	<u>I.W.P.</u>	<u>I.N.P.</u>	<u>I.A.S.</u>	<u>I.L.S.</u>	<u>I.E.S.</u>	<u>I.J.W.</u>	
Absences	__	__	__	__	__	__	__	__	__	__
Ayes	__	__	__	__	__	__	__	__	__	__
Nays	__	__	__	__	__	__	__	__	__	__
Abstentions	__	__	__	__	__	__	__	__	__	__
	Motion Carried: _____									Motion Rejected: _____

VIII. FACILITIES

A. Committee Report from meeting of August 26, 2009

B. Next Meeting - September 23, 2009 - 8:15 AM

C. Recommendation(s):

1. Motion to approve Roof Replacement Project Change Order#1 to include the Alternate Bid at a cost of \$57,875.00
2. Motion to approve Roof Replacement Project Change Order #2 to remove the existing aluminum leaders and replace with new PVC leaders and elbows at a cost of \$2420.00
3. Motion to approve the disposal of eight green chalkboards which will be donated to the Greater New Brunswick Charter School.

	Moved by _____									Seconded by: _____
Board Member	<u>I.J.C.</u>	<u>I.K.F.</u>	<u>I.J.H.</u>	<u>I.W.P.</u>	<u>I.N.P.</u>	<u>I.A.S.</u>	<u>I.L.S.</u>	<u>I.E.S.</u>	<u>I.J.W.</u>	
Absences	__	__	__	__	__	__	__	__	__	__
Ayes	__	__	__	__	__	__	__	__	__	__
Nays	__	__	__	__	__	__	__	__	__	__
Abstentions	__	__	__	__	__	__	__	__	__	__
	Motion Carried: _____									Motion Rejected: _____

IX. CURRICULUM

A. Committee Report

B. Next Meeting - September 4, 2009 - 8:15 AM

C. Recommendation(s):

1. Motion to approve up to 25 hours before/after school for Deanna Pankowitz to supervise the new Science Olympiad Team through the end of January 2010, at the rate of \$37.25 per hour.

Moved by _____ Seconded by: _____

Board Member |J.C. |K.F. |J.H. |W.P. |N.P. |A.S. |L.S. |E.S. |J.W.|

Absences |___ |___ |___ |___ |___ |___ |___ |___ |___ |

Ayes |___ |___ |___ |___ |___ |___ |___ |___ |___ |

Nays |___ |___ |___ |___ |___ |___ |___ |___ |___ |

Abstentions |___ |___ |___ |___ |___ |___ |___ |___ |___ |

Motion Carried: _____ Motion Rejected: _____

X. POLICY

- A. Committee Report from meeting of September 1, 2009
- B. Next Meeting - September 15, 2009 - 6:00 PM
- C. Recommendations(s)

XI. PERSONNEL

- A. Committee Report
- B. Next Meeting - September 25, 2009 - 8:15 AM
- C. Recommendation(s): It is recommended by the Chief School Administrator that the Board approve the following motions:

- 1. Motion to approve the appointment of Melanie Joyce as Cafeteria/Recess Aide for the 2009-2010 school year at the rate of \$12.50 per hour.
- 2. Motion to approve the following substitute teacher(s) for the 2009-2010 school year at the rate of \$85.00 per diem, pending criminal history review:

Deborah Denardo	Clarksburg, NJ
Joan Geis	Monroe Township, NJ
Deborah Kropf	Kendall Park, NJ
Jennifer Leighton	Morganville, NJ
Julia Sullivan	Cranbury, NJ
Diane Watson	East Brunswick, NJ

- 3. Motion to accept the resignation of Beverly Gerberich, School Nurse, effective October 16, 2009.
- 4. Motion to accept the resignation of Michele Loconte, Instructional Assistant, effective August 31, 2009.

5. Motion to approve the emergent hire of Alyse Lipschutz, Instructional Assistant, for the 2009-2010 school year at an annual salary of \$18,000, pending criminal history review
6. Motion to approve the emergent hire of Bonnie Savage, Instructional Assistant, for the 2009-2010 school year at an annual salary of \$18,000, pending criminal history review.
7. Motion to approve the emergent hire of Jill Shafranski, Literacy Coach, for the 2009-2010 school year at MA Step 10, for an annual salary of \$58,155, pending criminal history review.
8. Motion to approve the emergent hire of David Schnitzer as substitute bus driver for the 2009-2010 school year at the hourly rate of \$15.75, pending criminal history review.
9. Motion to amend the May 5, 2009 resolution approving Jeannine Lanphear's employment as a tenured teacher at BA, Step 6 at an annual salary of \$52,405, to MA, Step 6 at an annual salary of \$54,155 for the 2009-2010 school year.
10. Motion to approve the unpaid three-day leave of absence for Jane Holland, Teacher Assistant, for September 21, 22, and 23, 2009.
11. Motion to approve the following staff for summer training on the newly adopted HiScope Preschool Curriculum.

Maureen Grace	9 hours at \$37.25 for a total of \$335.25
Jacqueline Guarino	13.5 hours at \$37.25 for a total of \$502.88
Christine Thorne	4.75 hours at \$37.25 for a total of \$176.94

Moved by _____ Seconded by: _____

Board Member	J.C.	K.F.	J.H.	W.P.	N.P.	A.S.	L.S.	E.S.	J.W.
Absences	__	__	__	__	__	__	__	__	__
Ayes	__	__	__	__	__	__	__	__	__
Nays	__	__	__	__	__	__	__	__	__
Abstentions	__	__	__	__	__	__	__	__	__

Motion Carried: _____ Motion Rejected: _____

XII. REPRESENTATIVE REPORTS

- A. Princeton Regional
- B. Planning Board
- C. Library Board
- D. Technology
- E. Liaison

XIII. PUBLIC COMMENT

XIV. OLD/NEW BUSINESS

XV. EXECUTIVE SESSION (If Necessary)

Motion to enter into Executive Session at _____

Moved by: _____ Seconded by: _____
Ayes: _____ Nays: _____ Abstentions: _____
Motion carried: _____ Motion rejected: _____

EXECUTIVE SESSION MOTION

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, negotiations, and legal matters and:

WHEREAS, The aforesaid subjects are not appropriate subjects to be discussed in a public meeting and:

WHEREAS, The aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P. L. 1975 Chapter 231, it is therefore:

RESOLVED That the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff. Information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Board moved into Executive Session to discuss personnel and contract matters.
Return to public session at _____

Moved by: _____ Seconded by: _____
Ayes: _____ Nays: _____ Abstentions: _____
Motion carried: _____ Motion rejected: _____

XVI. ADJOURNMENT

Moved by: _____ Seconded by: _____
Ayes: _____ Nays: _____ Abstentions: _____
Motion carried: _____ Motion rejected: _____