

CRANBURY TOWNSHIP SCHOOL DISTRICT

BOARD OF EDUCATION

PUBLIC MEETING AGENDA

January 19, 2010

BOARD MEETING: 7:00 P.M.

CRANBURY SCHOOL LARGE GROUP ROOM

∫ Welcome ∫

Welcome to this public meeting of the Cranbury Township Board of Education. The Board is an elected, unpaid group of nine citizens who set policy and make decisions on educational, financial, and personnel matters for the Cranbury School District on behalf of all residents. We are always pleased when members of the community attend our meetings.

The Board and the school district operate under applicable New Jersey laws and under regulations of the New Jersey State Board of Education.

Each meeting includes opportunities for those attending to comment on matters of interest to them, including matters on the published agenda. Early in the meeting, there is a 15-minute "Public Participation" period to provide an opportunity for members of the public to speak on agenda items only. Additionally, members of the public will have the opportunity to make comments after the Board's discussion of "New Business." The Board reserves the right to limit the time allotted to public participation. Law limits discussion of individual personnel.

We desire sincerely that our meetings provide useful opportunities for communication between the Board and the community. Thank you for attending.

Cranbury Township Board of Education

Cranbury Township Board of Education
Cranbury, New Jersey
Agenda
January 19, 2010

I. CALLED TO ORDER

A. Flag Salute

B. Roll Call

_____	Jennifer Cooke	_____	Nicole Pormilli
_____	Kevin Fox	_____	Austin Schraudenbach
_____	Julie Hardaker	_____	Lynne Schwarz
_____	Wendi Patella	_____	Evelyn Spann
	_____	_____	Joan Weidner

Also Present:

_____	John J. Haney, Chief School Administrator
_____	Joyce Picariello, Board Secretary/Business Administrator

C. Opening Statement

STATEMENT TO BE READ BY PRESIDING OFFICER

Pursuant to Section 5 of the Open Public Meeting Act, adequate notice of this meeting has been provided by the Board Secretary as follows: On April 29, 2009, a notice was sent to The Home News Tribune, Cranbury Press, Trenton Times, Township Clerk, and posted in the Public Library.

II. APPROVAL OF MINUTES

To approve the Minutes of the regular meeting of December 15, 2009.

Moved by: _____ Seconded by: _____
Ayes: _____ Nays: _____ Abstentions: _____
Motion carried: _____ Motion rejected: _____

III. PRESENTATION(S)

EI Associates Presentation – Facilities Assessment Study

IV. REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

A. Correspondence

To: John Haney
From: Elaine Davis, DOE Office of Leadership Development
Date: December 18, 2009
Re: Presentation Thank You

To: John Haney
From: David Papi, Director, Middlesex Health Dept.
Date: December 21, 2009
Re: H1N1 Memorandum of Agreement

To: John Haney
From: Maureen Guzman
Date: December 23, 2009
Re: Letter of Resignation

B. Information/Report

Winter Concerts

The K-1 and 2-3 Winter Concerts were held on December 22nd. Congratulations to Ms. Ashley DiStefano for guiding these young voices in bringing the songs of the season to life and for providing a memorable morning for the parents of these youngsters. Special thanks to Mr. Dan O'Brien for his expertise with operating the audio system for all of the concerts.

Geography Bee

Congratulations to Callahan O'Meara for his first place achievement in Cranbury School's Geographic Bee. Cal's win enables him to compete at the State Geographic Bee on April 9, 2010. We wish him much success at the next level.

Science Olympiad

On January 12, Cranbury School participated for the first time in the Regional Science Olympiad competition. This novice group netted the team an overall 11th place finish that qualifies them for the state finals. Four individual teams placed in the top 8 as below:

Akshay Sudhakar and Jackie Jones - 4th Place – Disease Detective
Kenny Griffin and Ryan D'souza - 5th Place – Elevated Bridge
Ashley Cukier and Emily Brown - 6th Place – Dynamic Planet
Sammy Dai and Augustus Huang - 8th Place – Computer This

Congratulations to the team and to coach Deanna Pankowitz, and we wish them continued success at the state finals.

C. Calendar

Monday	January 18	School Closed, Martin Luther King Day, Staff Workshop
Tuesday	January 19	Board of Education Meeting, 7:00 PM
Thursday	January 21	Middle School Exams - English Intervention and Referral Services Meeting
Friday	January 22	Jam Fest, Grades 6-8. 7:30-9:30 PM
Monday	January 25	Middle School Exams - Science
Tuesday	January 26	Middle School Exams - Social Studies and World Language
Wednesday	January 27	Middle School Exams - Social Studies (Grade 8) Variety Show Rehearsal, 3:00-6:00 PM
Thursday	January 28	Middle School Exams - Mathematics End of Semester 1 End of Quarter 2
Friday	January 29	PHS Registration Variety Show, K-3, 6:30-9:30 PM, Auditorium
Monday	February 1	Spelling Bee, Grades 6-8
Tuesday	February 2	PTO Board Meeting, 1:00 PM Board of Education Meeting, 7:00 PM, Large Group Room

V. REPORT OF THE BUSINESS ADMINISTRATOR

A. Correspondence

To: Members of the Board of Education
From: Fern Van Hise
Date: December 28, 2009
Re: Letter of Intent to Retire

B. Information/Report

1. Financial Disclosure Statements
2. Board Training - Webinar

VI. PUBLIC COMMENT

VII. FINANCE

A. Committee Report from meeting of January 13, 2010

B. Next Meeting - January 27, 2010

C. Recommendation(s):

1. Motion to approve the attached bill's list as of January 19, 2009.
2. Motion to approve the budgetary transfers for November and December 2009 as attached.
3. In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Report for November and December 2009, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with 6A:23-2.11(c), Be It Further Resolved that the Board Secretary certifies that the September through November Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).
4. Motion to approve the Board Secretary's Report as of November 30, 2009 and December 31, 2009.
5. Motion to approve the Treasurer's Report as of November 30, 2009 and December 31, 2009.
6. During the months of November and December 2009, there were no anticipated changes to revenue or any of the sources from which revenue is derived.
7. Motion to approve Cranbury Township Board of Education 2010-11 Budget Calendar as per attachment.
8. Motion to approve Andrea Kacprowicz and Bonnie Savage to provide a total of nine hours of home instruction per week for a fifth grade student beginning the week of January 5, 2010.
9. Motion to approve the reimbursement in the amount of \$1,416.85 for Linda Penney, Supervisor of Instruction, for attendance at the Association of Supervision of Curriculum (ASCD) in accordance with the terms and conditions of her employment contract and Board Policy #6471.
10. Motion to approve the reimbursement in the amount of \$2,732.05 for Michele Waldron, Vice Principal, for attendance at the Association of Supervision of Curriculum (ASCD) in accordance with the terms and conditions of her employment contract and Board Policy #6471. (Total amount includes airfare for Mrs. Penney.)

11. TRAVEL AND RELATED EXPENSE AND REIMBURSEMENT

As required, pursuant to N.J.S.A 18A:11-12 the Board of Education must approve in advance all travel expenditures by district employees and board members. It has been determined that the training and informational programs detailed below are directly related to and within the scope of the employees and board members responsibilities and duties. Motion to approve reimbursement for attendance of the following:

Staff Name	Date	Event	Location	Registration	Mileage
Isabelle Perry	2009-2010	Student Observations/Evaluations	Various		\$27.00 ea
Erica Kauffman	1/11/10	What's New in Young Adult Literature	Voorhees	\$199.00	\$24.80
Kara Murray	1/29/10	Voice Disorders in Children	Kean University	\$145.00	\$11.16
Christine Thorne	1/29/10	Voice Disorders in Children	Kean University	\$145.00	\$11.16
Gerry Kearney	2/3/10	Power School User Group	Rahway Public Library	NA	\$18.00
Maureen Grace	2/10/10	Response to Intervention, PK-K	Voorhees	\$199.00	\$29.00
Anne Bergeron	2/9, 2/10, 2/11, 3/3/10	Intervention/Traumatic Incident Intervention	UMDNJ Piscataway	\$395.00	\$58.68
Joann Charwin	2/9, 2/10, 2/11, 3/3/10	Intervention/Traumatic Incident Intervention	UMDNJ Piscataway	\$395.00	\$58.68
Dan O'Brien	1/22/10	Virtualization	Mount Laurel	NA	\$23.56

12. In accordance with the terms and conditions of Article XVIII of the Collective Bargaining Agreement between the Board of Education and the Cranbury Education Association, motion to approve the following Professional Development/Educational Improvement Graduate coursework reimbursement for the 2009-2010 school year.

Name	Credits	College	Semester	Course Name
Jeannine Lanphear	3	Rutgers	Spring 2010	15:310:500 Instruction and Curriculum

Moved by _____ Seconded by: _____

Board Member	<u>I.J.C.</u>	<u>I.K.F.</u>	<u>I.J.H.</u>	<u>I.W.P.</u>	<u>I.N.P.</u>	<u>I.A.S.</u>	<u>I.L.S.</u>	<u>I.E.S.</u>	<u>I.J.W.</u>
Absences	___	___	___	___	___	___	___	___	___
Ayes	___	___	___	___	___	___	___	___	___
Nays	___	___	___	___	___	___	___	___	___
Abstentions	___	___	___	___	___	___	___	___	___

Motion Carried: _____ Motion Rejected: _____

VIII. FACILITIES

- A. Committee Report from meeting of January 15, 2010
- B. Next Meeting
- C. Recommendation(s)

- 1. Motion to authorize EI Associates to complete the schematic design and submit a ROD Grant application to the State of NJ for the following projects:
 - a. Mechanical – to include boiler, unit ventilators and associated case work and controls, and hot water heater.
 - b. Exterior Doors and windows

- c. Parking and Front Entrance
- d. Casement and Interior Doors
for a cost of \$XXX.00 (Proposal will be provided at Board Meeting)

IX. CURRICULUM

- A. Committee Report
- B. Next Meeting - February 5, 2010, 8:15 AM
- C. Recommendation(s):

- 1. Motion to approve the following Field Trips:

Grade/Group	Event/Destination
5/6 G&T	Odyssey of the Mind
7 th Grade Math	Eureka Math Show, Patriot Theater, Trenton
6-8 Mathcounts	Mathcounts Competition, Union Cty College
Grade 1	Philadelphia Zoo

Moved by: _____ Seconded by: _____
 Ayes: _____ Nays: _____ Abstentions: _____
 Motion carried: _____ Motion rejected: _____

X. POLICY

- A. Committee Report from meeting of January 19, 2010
- B. Next Meeting - February 2, 2010, 6:00 PM
- C. Recommendation(s)

- 1. Motion to approve the Memorandum of Agreement, pursuant to N.J.S.A 40:65A-1 et.seq. between the Cranbury Township Board of Education and the County of Middlesex for their partnership in providing the H1N1 vaccination.

Moved by: _____ Seconded by: _____
 Ayes: _____ Nays: _____ Abstentions: _____
 Motion carried: _____ Motion rejected: _____

XI. PERSONNEL

- A. Committee Report
- B. Next Meeting - January 29, 2010
- C. Recommendation(s):

- 1. Motion to accept the resignation of Maureen Guzman, Spanish Teacher, effective February 27, 2010. Her last day of work will be February 26, 2010.
- 2. Motion to accept, with regret and best wishes, the retirement of Fern Van Hise effective June 30, 2010. Mrs. Van Hise has been with the district 17 years and has taught mathematics for the past 16 years.

3. Motion to approve Bonnie Savage to supervise a homework club section on Mondays for a four week period, commencing January 11, 2010. Mrs. Savage will also be utilized as a substitute, as needed, for the afterschool homework club.
4. Motion to approve the revised contract for Thomas Nichols to reflect the change from MA Step 6 to MA+30 Step 6 effective February 1, 2010. Mr. Nichols' revised salary for the 2009-2010 school year will be \$55,905 prorated.
5. Motion to approve the appointment of Gerard Sheeran, Maintenance/Custodial Worker, for the 2009-2010 school year at an annual salary of \$45,000, prorated, effective January 25, 2010.
6. Motion to approve the emergent hire of Gerard Sheeran, pending criminal history review.

Board Member	J.C.	K.F.	J.H.	W.P.	N.P.	A.S.	L.S.	E.S.	L.W.
Absences	__	__	__	__	__	__	__	__	__
Ayes	__	__	__	__	__	__	__	__	__
Nays	__	__	__	__	__	__	__	__	__
Abstentions	__	__	__	__	__	__	__	__	__
	Motion Carried: _____				Motion Rejected: _____				

XII. COMMUNITY RELATIONS

- A. Committee Report
- B. Next Meeting
- C. Recommendation(s):

XIII. REPRESENTATIVE REPORTS

- A. Princeton Regional
- B. Planning Board
- C. Library Board
- D. Technology
- E. Liaison

XIV. PUBLIC COMMENT

XV. OLD/NEW BUSINESS

XVI. EXECUTIVE SESSION

Motion to enter into Executive Session at _____

Moved by: _____ Seconded by: _____
Ayes: _____ Nays: _____ Abstentions: _____
Motion carried: _____ Motion rejected: _____

EXECUTIVE SESSION MOTION

WHEREAS, The Board of Education must discuss subjects concerning personnel matters, negotiations, and legal matters and:

WHEREAS, The aforesaid subjects are not appropriate subjects to be discussed in a public meeting and:

WHEREAS, The aforesaid subjects to be discussed are within the exemptions which are permitted to be discussed and acted upon in closed executive session pursuant to P. L. 1975 Chapter 231, it is therefore:

RESOLVED That the aforesaid subjects shall be discussed in closed session by this Board and Administrative staff. Information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

Board moved into Executive Session to discuss personnel and contract matters.
Return to public session at _____

Moved by: _____ Seconded by: _____
Ayes: _____ Nays: _____ Abstentions: _____
Motion carried: _____ Motion rejected: _____

XVII. ADJOURNMENT

Moved by: _____ Seconded by: _____
Ayes: _____ Nays: _____ Abstentions: _____
Motion carried: _____ Motion rejected: _____